

Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, Room 205
Jefferson, WI 53549

Date: Tuesday, May 11, 2021 **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

One tap mobile

+13126266799,,94280034464# US (Chicago)

Committee Members:

Jones, Dick (Chair)
Kutz, Russell (Vice Chair)
Nsibirwa, Sira

Schultz, Jim (Secretary)
Wineke, Michael
Lund, Kirk

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the May 11, 2021 Agenda
5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)
6. Approval of April 13, 2021, Board Minutes
7. Communications
8. Review of the March 2021 Financial Statement
9. Discuss and Approve April 2021 Vouchers
10. Division Updates: Administration, Economic Support, Aging & Disability Resource Center, Child and Family, and Behavioral Health
11. Discussion and Possible Action on New 2021 Professional Service Contracts (*CCS Regional Service Array, AODA Residential Service, Therapeutic Services, Consumer Education and Training, and Restorative Justice Training*)
12. Discussion and Possible Action on DHS COVID-19 Vaccination Grant Acceptance
13. Presentation on Discussion on population trends
14. Presentation and Discussion on Transportation Program
15. Discussion and Possible Action on the ADRC Reinvestment Resolution
16. Review the Human Services 2020 Annual Report
17. Discuss Potential Agenda Items for the June Board Meeting and Public Hearing
18. Director's Report
19. Adjourn

Next Scheduled Meetings:

Tuesday, June 8, 2021, at 4:00 p.m.

Tuesday, July 13, 2021, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
April 13, 2021

Board Members Present in Person: Michael Wineke

Board Members Present via Zoom: Richard Jones, Russell Kutz, Jim Schultz, Sira Nsibirwa, and Kirk Lund

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Economic Support Manager Jill Johnson; Aging & Disability Resource Division Manager ReBecca Schmidt, and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:31 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

All present/Quorum established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE APRIL 13, 2021 AGENDA

No Changes

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE MARCH 9, 2021 BOARD MINUTES

Mr. Wineke made a motion to approve the March 9, 2021 board minutes.

Mr. Schultz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

Ms. Cauley shared a letter from New Beginnings expressing their gratitude for the allocation.

8. REVIEW OF FEBRUARY 2021 FINANCIAL STATEMENT

Mr. Bellford reviewed the February 2021 financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$829,087. This balance includes \$650,000 from our reserve carryover but excludes any prepaid adjustments. This early in the year, most projected are still weighted toward the budget, and very volatile.

9. REVIEW AND APPROVE MARCH 2021 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$379,625.70 (attached).

Mr. Jones made a motion to approve the March 2021 vouchers totaling \$379,625.70.

Mr. Nsibirwa seconded.

Motion passed unanimously.

10. DIVISION UPDATES: BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AGING & DISABILITY RESOURCE CENTER, AND CHILD & FAMILY RESOURCES,

Behavioral Health:

Ms. Cauley reported on the following items:

- Key Outcome Indicators are all being met
 - Crisis contacts are record-setting. Last year we had 3,700 and this year we've had 4,649.
 - Increase in suicide calls. This year we have had 84 compared to 63 last year.
 - Diversion rate of 82%.
- The State Department of Health Services put in writing that a temporary telehealth policy established to ensure access to health services during the pandemic will continue until DHS establishes a permanent expanded policy. The telehealth expansion project is at its early stages and DHS is currently collecting stakeholder input on the expanded policy.
- Adult Alternate Care costs are down about \$6,000 a month. Currently, we are at \$36,000 compared to last March when we were at \$42,000-\$45,000.
- Our agency is a National Health Service Site. This means that our staff who are Licensed Professional Counselor (LPC) and Licensed Clinical Social Worker (LCSW) can apply to the program and if they are accepted they can have their student loans paid for in full. Several of our staff have already received this benefit.

Administration:

Mr. Bellford reported on the following items:

- Our Financial Intake worker recently took a position with Human Resources. Holly Broedlow accepted that position, which creates a vacancy in our Protective Payee Program.
- Lynnell Austin, our Account Specialist retired on March 3 and Dawn Shilts filled that position, which created a vacancy for our CCS Administrative Assistant.
- We created a new position for a CCS Account Specialist in our Fiscal Department. Mary Klein who is our Medical Records Clerk has accepted that position, but we will now have a vacancy for a Medical Records Clerk.
- **Capital projects**
 - We will be focusing on a few projects in the next couple of months and will have more of an update next month.

Economic Support:

Ms. Johnson reported on the following items:

- Our **Key Outcome Indicators** are being met and are as follows:
 - We have 30 days to get 100% of all applications processed. We processed 100% of them timely.
 - The Consortium Call Center must answer calls timely within 95% of the time. The Call Center was 99.83%.
- Ms. Johnson is co-chair for the Emergency Food and Shelter program. Each year they provide the Workforce with money to purchase food. This year we received \$600 along with some private donations. This money will go to purchase additional food items to keep on hand for anyone in need.
- April 20th will be our Child Care review. This audit happens every three years and this year it will be done virtually.
- In June, Jill Johnson the Economic Support Division Manager, and Sandy Torgerson the Economic Support Supervisor will be retiring. Two of our current Economic Support Specialists have accepted these positions. Jessica Schultze has accepted the Division Manager position, and Kathy Busler has accepted the Supervisor position.

- Sue Hoenecke who is currently our Child Care Coordinator will be retiring in June.

ADRC:

Ms. Schmidt reported on the following item

- **ADRC - Key Outcome Indicators** was met for March with 27 out of 27 customers receiving enrollment counseling within 5 business days of confirmed functional and financial eligibility.
 - The ADRC responded to 668 calls in March, which was double the number of calls for February.
 - All 4 of our I&A workers recently completed the CST, a test given to screeners every 2 years. I am happy to say that all four of our I&As scored in the high 90s, and passed with flying colors.
 - Historically May has been proclaimed ADRC month, we are still waiting for the Governor's proclamation stating this will be the case for 2021.
- **Senior Dining – Key Outcome Indicators** was met with 14 out of 14 new Home Delivered Meal participants being assessed for additional needs within 4 weeks of starting meal delivery.
 - Just over 3300 meals were served in March this year
 - The required annual surveys are being prepped to get sent out in May.
- **APS - Key Outcome Indicators** was met for March with 100% of referrals being responded to within 24 hours, excluding weekends and holidays as per state statute.
- **Transportation – Key Outcome Indicators** were met for March. 100% of qualifying medical ride requests were fulfilled. 47 non-medical rides were provided in March.
 - Currently exploring more efficient coordination software, at the step of bringing in IT to make sure prioritized systems are compatible with our current systems.
 - Cliff Fleischman is our new Transportation Coordinator. He is doing well and we have already heard positive feedback from riders related to his responsiveness
 - We've seen a steady increase in the number of one-way trips provided. March of this year saw 692 rides, with 20 new riders trying our service out.
- **The 3-year Aging Plan** is moving along. We are actively collecting input from community members and have received about 600 surveys back so far.
- **Grants** – We have a Current Grant to get the COVID vaccine to individuals who are homebound or unable to drive to the vaccination sites.
 - We are partnering with the health department to coordinate these vaccinations. We have already have been able to assist over 30 people to receive the vaccine that is homebound.

Child & Family Division:

Mr. Ruehlow reported on the following items:

- **Key Outcome Indicators** are all being met
- April is Child Abuse Prevention Month. Due to the pandemic, we are unable to do as many activities that we have done in the past to raise awareness. The activities that they can do this year are the following:
 - Clothing fundraiser
 - Placing pinwheels in the front yard of the courthouse and at the end of Annex Road

- On April 19th, Hering's Towne Inn will be donating 10% of all proceeds to the Child Abuse Prevention Fund
- Paddy's Pub in Fort Atkinson is collecting socks and underwear.
- Barb Gang, who is our Children's Long Term Support Supervisor, is retiring on June 1. Mary Behm-Spiegler, who is currently one of our CLTS Support and Services Coordinator has accepted the position and will start May 1.
- We filled our Community Outreach Worker position with another internal staff member. This created an opening for our Family Development Worker position. This week we will be starting interviews.
- Adrianna Zickert, who is one of the Intake workers and will be moving to Hawaii in July so we have started interviews for her replacement.
- We applied and received the Department of Justice Governor's Commission Grant. Our proposal is to decrease the number of overall referrals to the youth justice system and specifically decrease the referrals of minority youth to the Youth Justice System. We reached out to our three largest school districts (Watertown, Jefferson, and Fort Atkinson) asking them if they would like to collaborate with us to work on this proactive initiative as we implement Restorative Justice Circles. All were excited to be a part of it and the school resource officers will play a large role as well.

11. DISCUSSION AND POSSIBLE ACTION ON THE NEW 2021 PROFESSIONAL SERVICE CONTRACTS (CCS REGIONAL SERVICE ARRAY, AODA RESIDENTIAL SERVICE, THERAPEUTIC SERVICES, CONSUMER EDUCATION AND TRAINING, AND RESTORATIVE JUSTICE TRAINING)

Ms. Cauley reported that we have six new service providers. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Mr. Schultz seconded.

Motion passed unanimously.

12. DISCUSSION AND POSSIBLE ACTION ON POTENTIAL DECREASE IN FEDERAL FUNDING DUE TO NO WISCONSIN STATE OF EMERGENCY ORDER

Ms. Cauley reported the Wisconsin Emergency Order for Wisconsin ended. FoodShare will lose approximately 50 million dollars.

Ms. Johnson reported that in April participants would receive a minimum of \$95 per household for an emergency FoodShare supplement. Households receiving the maximum allotment now will receive an additional \$95. Households that would receive less than a \$95 emergency supplement to bring them up to the household's maximum will receive a minimum \$95 supplement. There are no current plans for an additional May issuance.

Households with school-age children will receive PEBT benefits if the children were previously eligible for free or reduced meals and the school has been operating virtually in some capacity. DPI data was used to determine eligibility. The benefit is \$6.82 per day for days when the child did not physically attend school. In March, the first round of PEBT benefits was issued for August to November of 2020. In May, PEBT benefits will be issued for December 2020 to March of 2021.

13. DISCUSS AND POSSIBLE ACTION ON APPOINTING FRANKIE FULLER ON THE ADRC ADVISORY COMMITTEE

Mr. Lund made a motion to approve Frankie Fuller as a member of the ADRC Advisory Board.

Mr. Kutz seconded.

Motion passed unanimously.

14. DISCUSSION AND REVIEW WISCONSIN COUNTY HUMAN SERVICES DAY AT THE CAPITAL

Ms. Cauley reported that this year the Human Services Lobby Day will be held virtually. Ms. Cauley provided the board members with the meeting information and encouraged them to attend if they were able.

15. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- We have many key retirements coming up.
- Virtual Staff Appreciation will be on May 19th.
- We launched our year-long Leadership training in mid-February for the Human Services Managers and Supervisors and then another cohort for aspiring leaders.
- Law Enforcement Memorial Day is May 13th.

16. ADJOURN

Mr. Schultz made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 9:44 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, May 11, 2021, at 8:30 a.m.

Jefferson County Courthouse County Board Room 205

311 S Center Ave, Jefferson, WI 53549

Financial Statement Summary

March, 2021

We are projecting a positive year-end fund balance of \$1,056,004. This balance includes \$650,000 from our reserve carryover, but excludes any prepaid adjustments. This early in the year, most projected are still weighted toward the budget, and very volatile.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$601,201.

- CCS revenues are projected to be under budget by \$194,754. Because of unfilled positions, we are projecting less revenue from MA. As positions are filled, expenses and revenue will increase. Most other billing is projected to be consistent with the budget at this point.
- WIMCR projections are \$230,000 at this point, compared to a budget of \$745,000. As we complete the WIMCR report this summer, we will have a better sense of revenue projections.
- Revenue from the Congregate Sites for provided meals is \$150,811 under budget. This revenue is from both GWAAR and participant donations. The sites have been closed since March 2020, so no revenue is being claimed.
- CLTS revenue is projected to be over budget by \$132,278, which is consistent with our expenditures at this point.

Expenditures: Overall, expenses are projected to be favorable by \$2,640,240. The favorable projection in 2021, along with comparative 2020 balances, is due to the following:

Program	2021 Projected Balance	2020 Balance
Salary and Fringe	Favorable \$515,345	Favorable \$1,078,314
Child Alternate Care	Favorable \$336,030	Favorable \$923,343
Hospitals & Detox	Unfavorable \$163,957	Favorable \$308,135
CLTS	Unfavorable \$101,276	Unfavorable \$375,856
Operating Reserve	Favorable \$650,000	Favorable \$650,000
Community Care	Favorable \$400,518	Unfavorable \$3,903
Home Delivered Meals	Unfavorable \$142,489	Unfavorable \$104,740

- **Salary expenses are projected to be under budget by \$386,614:** This is because of numerous vacant or unfilled positions, most of which are in CCS, the Clinic, and Management/Overhead.
- **Fringes and benefit expenses are projected to be under budget by \$128,731:** This corresponds with the salary expenses, but it can still be very volatile because of unfilled positions and changes in coverage.

- **Children Alternate Care expenses are projected to be under budget by \$336,030** This projection includes Shelter and Detention costs, and also assumes revenue offsets for kinship care. We did decrease our alternate care budget in 2021 to \$1,959,575 from \$2,237,330. Our projected expenses still show a big favorable variance in foster care. Additionally, even though we do not have anyone placed in an RCC, we are only projecting a \$100,000 favorable RCC variance at the moment.
- **Hospital/Detox is projected to be unfavorable by \$218,246 (Net basis):**

	Budget	Actual	Projection
Revenue	\$415,000	\$90,178	\$360,711
Expenditures	\$1,195,000	\$315,589	\$1,358,957
Net	\$(780,000)	\$(225,411)	\$(998,246)

We ended 2020 with a net balance of \$(575,157) compared to \$(912,372) in 2019.

The March 2021 State Institute bill was \$147,358. The February bill was \$20,457.

- **CLTS expenses are projected to be over budget by \$101,276:** This is consistent with CLTS revenues at this time of year, and they expected to rise throughout the year. Because of the funding changes in CLTS, counties will not be responsible for services outside of the MOE. There is always uncertainty at this point, related to the number of waiver kids that will be served. We added an additional staff this year.
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.
- **Community Care costs are projected to be under budget by \$400,518,** because we increased our budget for client housing in the HOPE program to \$100,000 in 2021. Additionally, we have seen a reduction in the need for adult alternate care placements and CBFR costs. Finally, AODA residential costs have decreased, as well, because we have Opioid funding to offset them, as well as the change in the MA substance abuse rules.
- **HDM Nutrition Expenses are projected to be over budget by \$142,489.** This projection includes meal cost, staff salaries, and other program expenses. Because of the pandemic, the meals sites are closed and we have seen a significant increase in delivered meals. This is offset by Congregate Meals, which are projected to under budget by \$158,330.

BEHAVIOR HEALTH DIVISION: Projected favorable balance of \$8,804. We expect MA and insurance billing to continue to be strong, and we have seen a AODA residential costs. However, hospitalization costs have increased this year.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$624,882, because of reduced alternate care costs and increased waiver revenue. Some higher than anticipated costs in other programs, such as TSSF, help keep kids in-home and reduce these placement costs.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$2,328. We did use carryover funding to help offset multiple supervisor and manager positions during the year.

AGING & ADRC DIVISION: Projected unfavorable balance of \$160,739, because of

- 1) Unfavorable projection of \$94,112 in the HDM program. This is because our GWAAR contract is currently capped, and our Site contract is unused. We are hopeful GWAAR will allow transfers of program revenue. We did receive an additional \$41,580 in our contract already this year.
- 2) Unfavorable projection of \$69,941 in Elder Abuse. For our 2021 budget, we budgeted the APS workers would spend more time in the EMH program. We are working on that transition now.
- 3) Unfavorable projection of \$55,033 in the Transportation program. We have seen an increase in rides over the past several years. Our State contract has not increased all that much. Additionally, we do not have as many MCO customers as we used to have, so that revenue is down.

ADMINISTRATIVE DIVISION: Projected unfavorable balance of \$69,271, because of COVID cost. This does include \$60,728 for a paratransit bus that will help offset transportation costs and provide other rides.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on March 2021 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
Federal/State Operating Revenues	1,663,305	2,784,567	4,447,872	18,548,840	4,629,003	17,933,755	18,534,956	(601,201)
County Funding for Operations (tax levy & transfer in)	2,232,330	0	2,232,330	9,232,513	2,257,516	9,030,063	9,030,063	0
Total Resources Available	3,895,635	2,784,567	6,680,202	27,781,352	6,886,518	26,963,818	27,565,019	(601,201)
Total Adjusted Expenditures	5,785,643	463,452	6,249,096	25,210,278	7,097,042	27,101,016	28,758,221	1,657,204
OPERATING SURPLUS (DEFICIT)	(1,890,008)	2,321,115	431,107	2,571,074	(210,523)	(137,198)	(1,193,202)	1,056,004
Balance Forward from 2020-Balance Sheet Operating Reserve	1,193,202		1,193,202	1,166,829		1,193,202	1,193,202	0
NET SURPLUS (DEFICIT)	(696,806)	2,321,115	1,624,309	3,737,903	(210,523)	1,056,004	0	1,056,004

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	0	488,210	488,210	1,952,838	489,137	1,952,838	1,956,549	(3,711)
Children's Basic County Allocation	250,000	93,450	343,450	1,352,038	338,010	1,373,800	1,352,038	21,762
Family Care County Contribution	0	0	0	0	0	0	0	0
Children's L/T Support Waivers	0	35,194	35,194	1,587,253	365,512	1,615,026	1,462,046	152,980
Behavioral Health Programs	0	58,465	58,465	525,663	110,124	346,660	440,497	(93,836)
Community Options Program	0	54,530	54,530	218,118	54,530	218,118	218,118	0
Aging & Disability Res Center	0	257,796	257,796	975,990	252,384	1,031,183	1,009,535	21,648
Aging/Transportation Programs	228,882	55,349	284,231	984,135	233,550	840,624	934,199	(93,575)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	92,250	131,029	223,279	727,749	173,216	692,441	692,864	(423)
IV-E Legal and Legal Rep	4,030	5,988	10,018	52,398	18,723	66,873	74,892	(8,019)
Family Support Program	0	0	0	0	0	0	0	0
Children & Families	27,807	43,793	71,600	267,823	76,181	254,744	304,723	(49,979)
ARRA Birth to Three	0	0	0	0	0	0	0	0
I.M. & W-2 Programs	45,924	543,840	589,764	1,665,257	403,080	1,582,251	1,612,321	(30,071)
Client Assistance Payments	36,738	46,878	83,615	313,139	73,413	334,462	293,653	40,808
Early Intervention	0	48,075	48,075	193,143	48,075	192,298	201,243	(8,945)
Total State & Federal Funding	685,630	1,862,595	2,548,225	10,815,545	2,635,934	10,501,318	10,552,679	(42,417)

COLLECTIONS & OTHER REVENUE

Provided Services	595,818	726,010	1,321,827	5,710,725	1,478,947	5,392,849	5,925,789	(532,940)
Child Alternate Care	38,030	0	38,030	172,386	42,500	152,120	170,000	(17,880)
Adult Alternate Care	47,853	0	47,853	203,653	50,000	191,410	200,000	(8,590)
Children's L/T Support	117,341	68,353	185,694	609,486	190,869	742,775	763,476	(20,702)
1915i Program	8,458	18,000	26,458	244,922	38,000	169,208	152,000	17,208
Donations	28,386	0	28,386	115,377	22,276	110,140	89,103	21,037
Cost Reimbursements	39,486	(390)	39,096	147,730	37,821	154,694	151,282	3,411

Other Revenues
Total Collections & Other

TOTAL REVENUES

EXPENDITURES

WAGES

Behavioral Health
 Children's & Families
 Community Support
 Comp Comm Services
 Economic Support
 Aging & Disability Res Center
 Aging/Transportation Programs
 Childrens L/T Support
 Early Intervention
 Management/Overhead
 Lueder Haus
 Safe & Stable Families
 Supported Emplmt

Total Wages

FRINGE BENEFITS

Social Security
 Retirement
 Health Insurance
 Other Fringe Benefits

Total Fringe Benefits

OPERATING COSTS

Staff Training
 Space Costs
 Supplies & Services
 Program Expenses
 Employee Travel
 Staff Psychiatrists & Nurse
 Birth to 3 Program Costs
 Busy Bees Preschool
 ARRA Birth to Three
 Opp. Inc. Payroll Services
 Other Operating Costs
 Year End Allocations
 Capital Outlay

Total Operating Costs

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
102,305	110,000	212,305	529,015	132,657	519,243	530,626	(11,383)
977,675	921,973	1,899,647	7,733,294	1,993,069	7,432,438	7,982,277	(549,839)
1,663,305	2,784,567	4,447,872	18,548,840	4,629,003	17,933,755	18,534,956	(592,256)
484,405	25,000	509,405	1,999,987	530,438	2,062,619	2,182,117	(119,498)
489,819	20,000	509,819	1,919,414	489,141	2,039,277	2,060,264	(20,987)
255,458	15,000	270,458	1,031,577	263,126	1,081,830	1,052,505	29,325
410,751	35,000	445,751	1,678,080	469,275	1,783,003	1,971,172	(188,170)
333,733	0	333,733	1,318,891	337,598	1,334,931	1,350,392	(15,461)
162,085	0	162,085	516,084	135,882	523,341	543,529	(20,187)
134,729	0	134,729	497,258	114,267	513,917	457,068	56,849
121,096	10,000	131,096	450,666	134,176	524,384	537,744	(13,360)
78,607	0	78,607	304,666	83,465	314,429	333,860	(19,431)
269,698	25,000	294,698	1,044,986	324,218	1,178,791	1,296,872	(118,081)
73,634	5,000	78,634	316,116	81,322	339,537	325,289	14,249
14,353	0	14,353	71,711	7,319	57,411	29,275	28,136
0	0	0	0	0	0	0	0
2,828,368	135,000	2,963,368	11,149,436	2,970,226	11,753,472	12,140,086	(386,614)
207,537	0	207,537	817,021	222,854	830,147	891,414	(61,267)
182,893	0	182,893	731,795	198,022	731,574	792,086	(60,513)
668,098	10,000	678,098	2,309,510	661,467	2,712,393	2,645,867	66,526
74,802	0	74,802	317,457	58,041	214,376	287,853	(73,477)
1,133,331	10,000	1,143,331	4,175,783	1,140,383	4,488,490	4,617,220	(128,731)
17,221	0	17,221	35,792	36,008	68,780	150,091	(81,311)
77,903	0	77,903	427,163	74,153	311,612	296,614	14,998
368,877	7,686	376,563	1,169,103	344,546	1,504,319	1,380,334	123,984
41,379	0	41,379	330,533	64,309	175,192	257,238	(82,046)
6,850	0	6,850	57,769	27,242	27,399	112,366	(84,967)
105,246	0	105,246	416,068	101,434	420,985	405,736	15,249
49,435	15,000	64,435	175,301	62,600	257,740	250,400	7,340
0	0	0	863	275	0	1,100	(1,100)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
20,498	66,000	86,498	242,878	4,813	147,991	19,252	128,739
(23,694)	(7,686)	(31,380)	(111,284)	(15,208)	(22,631)	(17,258)	(5,373)
33,323	0	33,323	202,145	86,071	354,707	344,285	10,422
697,038	81,000	778,038	2,946,331	786,243	3,246,093	3,200,159	45,935

BOARD MEMBERS

Per Diems
Travel
Training
Aging Committee
Total Board Members

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
825	0	825	3,960	413	3,300	1,650	1,650
0	0	0	96	62	0	246	(246)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
825	0	825	4,056	474	3,300	1,896	1,404

CLIENT ASSISTANCE

W-2 Benefit Payments
Donation Expenses
Medical Asst. Transportation
Energy Assistance
Kinship & Other Client Assistance
Total Client Assistance

0	0	0	0	0	0	0	0
1,667	0	1,667	11,217	7,552	6,667	30,207	(23,540)
0	0	0	0	0	0	0	0
37,888	0	37,888	124,654	30,981	151,550	123,925	27,625
32,039	0	32,039	125,903	29,307	128,154	117,228	10,926
71,593	0	71,593	261,774	67,840	286,372	271,360	15,011

MEDICAL ASSISTANCE WAIVERS

Childrens LTS
Total Medical Assistance Waivers

46,870	0	46,870	1,530,098	390,114	1,661,730	1,560,454	101,276
46,870	0	46,870	1,530,098	390,114	1,661,730	1,560,454	101,276

COMMUNITY CARE

Supportive Home Care
Guardianship Services
People Ag. Domestic Abuse
Family Support
Transportation Services
Opp. Inc. Delinquency Programs
Opp. Inc. Independent Living
Other Community Care
Elderly Nutrition - Congregate
Elderly Nutrition - Home Delivered
Elderly Nutrition - Other Costs
Total Community Care

2,028	0	2,028	42,659	10,247	8,112	40,986	(32,874)
15,949	0	15,949	50,854	16,860	63,795	67,440	(3,645)
3,332	0	3,332	0	10,000	20,000	40,000	(20,000)
0	0	0	0	0	0	0	0
10,432	0	10,432	52,625	12,000	41,728	48,000	(6,272)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
88,602	47,805	136,407	799,515	218,631	579,073	874,525	(295,452)
0	0	0	11,161	16,073	0	64,294	(64,294)
44,431	0	44,431	188,251	37,376	177,724	149,504	28,220
0	0	0	3,373	1,550	0	6,200	(6,200)
164,773	47,805	212,578	1,148,438	322,737	890,431	1,290,948	(400,518)

CHILD ALTERNATE CARE

Foster Care & Treatment Foster
Intensive Comm Prog
Group Home & Placing Agency
L.S.S. Child Welfare
Child Caring Institutions
Detention Centers
Correctional Facilities
Shelter & Other Care
Total Child Alternate Care

153,176	0	153,176	709,036	222,500	612,705	890,000	(277,295)
0	0	0	0	0	0	0	0
95,540	0	95,540	193,060	72,500	364,025	290,000	74,025
0	0	0	0	0	0	0	0
0	0	0	221,639	137,500	450,000	550,000	(100,000)
9,000	0	9,000	18,050	20,000	36,000	80,000	(44,000)
0	0	0	0	0	0	0	0
29,664	10,540	40,204	172,202	37,394	160,814	149,575	11,239
287,380	10,540	297,920	1,313,987	489,894	1,623,545	1,959,575	(336,030)

HOSPITALS

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2021 Budget	Year End Variance
Detoxification Services	4,772	465	5,237	35,287	11,250	20,947	45,000	(24,053)
Mental Health Institutes	310,352	0	310,352	927,802	287,500	1,338,010	1,150,000	188,010
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	315,124	465	315,589	963,089	298,750	1,358,957	1,195,000	163,957
HS RESERVE FUND								
Operating Reserve	0	0	0	0	162,500	0	650,000	(650,000)
OTHER CONTRACTED								
Adult Alternate Care (Non-MAW)	34,138	0	34,138	176,664	46,860	136,551	187,440	(50,889)
Family Care County Contribution	0	156,274	156,274	625,097	156,274	625,097	625,097	0
AODA Halfway Houses	0	0	0	0	0	0	0	0
1915i Program	63,689	9,868	73,558	345,559	97,750	329,596	391,000	(61,404)
IV-E TPR	55,358	0	55,358	173,727	58,141	221,432	232,563	(11,131)
Emergency Mental Health	0	0	0	2,590	500	0	2,000	(2,000)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	47,618	12,500	60,118	230,301	69,410	292,796	277,638	15,158
Miscellaneous Services	39,539	0	39,539	161,306	38,649	183,155	154,595	28,560
Prior Year Costs	0	0	0	400	0	0	0	0
Clearview Commission	0	0	0	1,643	297	0	1,188	(1,188)
Total Other Contracted	240,341	178,643	418,984	1,717,287	467,880	1,788,627	1,871,522	(82,895)
TOTAL EXPENDITURES	5,785,643	463,452	6,249,096	25,210,278	7,097,042	27,101,016	28,758,221	(1,657,204)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on March 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

		Annual Projection			Budget			
Program		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Behavior Health								
65000	BASIC ALLOCATION	3,409,020	4,725,099	1,316,080	3,827,239	4,755,596	928,357	(387,722)
65003	LUEDER HAUS	110,570	607,244	496,674	151,000	598,342	447,342	(49,332)
65007	EMERGENCY MENTAL HEALTH	140,243	1,002,946	862,703	107,000	1,000,592	893,592	30,889
65008	CRISIS INNOVATION	66,892	98,985	32,093	77,315	98,168	20,853	(11,240)
65010	HOPE (MHBG SUPPL)	0	64,041	64,041	0	100,000	100,000	35,959
65011	MENTAL HEALTH BLOCK	26,920	50,954	24,035	25,797	34,000	8,203	(15,832)
65025	COMMUNITY SUPPORT PROGRAM	743,640	1,730,340	986,701	705,000	1,772,914	1,067,914	81,213
65027	COMP COMM SERVICE	3,386,210	2,939,938	(446,272)	3,580,964	3,286,422	(294,542)	151,730
63027	FAMILY CENTERED THERAPY	0	164,309	164,309	0	178,626	178,626	14,317
65031	AODA BLOCK GRANT	109,299	109,299	0	109,299	127,790	18,491	18,491
65035	AODA BLOCK GRANT SUPPLEMENTAL	0	0	0	0	0	0	0
65032	OPIOID GRANT	112,800	107,685	(5,116)	149,786	206,855	57,069	62,184
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	0	0	0	4,000	4,000	0	0
65063	1915i PROGRAM (CRS)	169,208	329,596	160,388	152,000	391,000	239,000	78,612
65034	WATERTOWN FOUNDATION TIC	3,524	3,524	0	0	0	0	0
66000	DONATIONS	-	4,154	4,154	0	3,689	3,689	(465)
Total	Behavior Health	8,375,934	11,938,115	3,562,181	8,987,009	12,557,994	3,570,985	8,804

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on March 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Children & Families								
65001	CHILDREN'S BASIC ALLOCATION	1,569,764	2,565,945	996,181	1,602,038	2,794,635	1,192,597	196,417
65002	KINSHIP CARE	119,387	119,387	0	109,728	109,728	0	0
65005	YOUTH AIDS	716,268	1,423,583	707,316	633,048	1,691,507	1,058,459	351,143
65013	CHILD WELFARE COVID-19	6,045	6,045	0	0	0	0	0
63109	YOUTH JUSTICE INNOVATION	0	0	0	0	0	0	0
60683	CITIZEN'S REVIEW PANEL	0	0	0	10,000	10,000	0	0
63612	IN HOME SAFETY SERVICES	82,600	133,465	50,865	68,522	76,042	7,521	(43,344)
63112	PARENTS SUPPORTING PARENTS	121,993	119,484	(2,510)	154,830	155,738	908	3,417
65009	YA EARLY & INTENSIVE INT	46,501	203,085	156,584	46,501	201,540	155,039	(1,545)
65121	CHILDREN'S COP	218,118	236,214	18,096	218,118	218,118	0	(18,096)
65020	DOMESTIC ABUSE	0	20,000	20,000	0	40,000	40,000	20,000
65021	SAFE & STABLE FAMILIES	54,546	94,901	40,355	56,116	51,748	(4,368)	(44,723)
65036	SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040	CHILDRENS LTS WAIV-DD	2,085,228	2,273,710	188,482	1,832,153	2,186,114	353,962	165,479
65067	COMMUNITY RESPONSE GRANT	5,069	180,075	175,006	1,000	188,629	187,629	12,623
63111	FOSTER PARENT RETENTION	645	645	0	20,000	20,000	0	0
65068	FOSTER PARENT TRAINING	1,920	10,299	8,379	3,786	9,464	5,679	(2,701)
65060	IV-E CHIPS LEGAL	28,103	108,087	79,984	31,742	117,563	85,821	5,837
65070	IV-E TPR	34,871	91,765	56,894	32,300	85,000	52,700	(4,194)
65069	LEGAL REP: TPR	0	0	0	9,500	25,000	15,500	15,500
65079	LEGAL REP: CHIPS	3,900	21,580	17,680	1,350	5,000	3,650	(14,030)
65080	YOUTH DELINQUENCY INTAKE	0	925,972	925,972	0	899,278	899,278	(26,694)
65082	AUTISM	272,573	339,862	67,289	393,370	374,581	(18,789)	(86,078)
65175	EARLY INTERVENTION (BIRTH TO 3)	221,472	782,667	561,195	222,933	804,659	581,725	20,530
63176	B3: PARENTS AS TEACHERS	0	0	0	8,945	8,945	0	0
63175	B3: SED INNOVATION	32	32	0	54,006	54,006	0	0
65105	KINSHIP ASSESSMENTS	9,773	9,773	0	4,492	4,492	0	0
65120	COORDINATED SERVICE TEAM	60,000	70,569	10,569	60,000	97,681	37,681	27,112
63120	CST SUPPLEMENT	0	0	0	0	0	0	0
65188	BUSY BEES PRESCHOOL	0	16,890	16,890	3,000	25,533	22,533	5,643
65189	INCREDIBLE YEARS	375	40,256	39,881	0	58,233	58,233	18,352
66000	DONATIONS	327	2,513	2,186	0	26,418	26,418	24,232
Total	Children & Families	5,659,509	9,806,479	4,146,970	5,577,477	10,349,329	4,771,852	624,882

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on March 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Economic Support Division								
65051	INCOME MAINTENANCE	1,429,618	2,159,962	730,343	1,455,960	2,157,402	701,442	(28,901)
65053	CHILD DAY CARE ADMIN	134,286	4,263	(130,023)	137,745	6,102	(131,642)	(1,619)
65057	ENERGY PROGRAM	151,550	151,550	0	123,925	123,925	0	0
65071	CHILDREN FIRST	184	0	(184)	5,335	0	(5,335)	(5,151)
65073	FSET	8,389	0	(8,389)	8,790	0	(8,790)	(401)
65100	CLIENT ASSISTANCE	38,400	0	(38,400)	0	0	0	38,400
Total	Economic Support Division	1,762,428	2,315,775	553,347	1,731,754	2,287,430	555,675	2,328
Aging Division & ADRC								
65012	ALZHEIMERS FAM SUPP	1,268	1,268	0	33,000	33,000	0	0
65046	ADRC - DBS	0	182,014	182,014	0	184,977	184,977	2,964
65047	ADRC - DCS	0	113,755	113,755	0	98,879	98,879	(14,876)
65048	AGING/DISABIL RESOURCE	1,031,183	633,883	(397,300)	1,009,535	663,310	(346,225)	51,075
65075	GUARDIANSHIP PROGRAM	0	18,800	18,800	2,632	22,440	19,808	1,008
65076	STATE BENEFIT SERVICES	45,956	96,599	50,643	54,348	96,349	42,001	(8,641)
65077	ADULT PROTECTIVE SERVICES	56,827	62,282	5,455	56,827	66,677	9,850	4,395
65078	NSIP	46,764	46,764	0	21,782	21,782	0	0
65151	TRANSPORTATION	247,548	369,230	121,682	288,327	354,976	66,649	(55,033)
65152	IN-HOME SERVICE III-D	11,131	12,522	1,391	5,618	6,300	682	(709)
65154	SITE MEALS	0	0	0	150,811	158,330	7,518	7,518
65155	DELIVERED MEALS	288,955	379,509	90,554	240,578	237,020	(3,558)	(94,112)
65157	SENIOR COMMUNITY SERVICES	6,083	6,844	760	7,986	7,986	0	(760)
65158	ELDER ABUSE	25,025	121,511	96,486	25,025	51,570	26,545	(69,941)
65159	III-B SUPPORTIVE SERVICE	101,467	103,488	2,021	91,000	95,993	4,993	2,972
65163	TITLE III-E (FAMLY CAREGIVER SUPPORT)	64,889	63,447	(1,442)	33,000	44,749	11,749	13,192
65195	VEHICLE ESCROW ACCOUNT	16	8,200	8,184	0	21,357	21,357	13,173
63010	MOBILITY MANAGER	72,250	103,027	30,777	85,000	102,690	17,690	(13,087)
66000	DONATION	25	0	(25)	0	100	100	125
Total	Aging & ADRC Center	1,999,388	2,323,142	323,754	2,105,469	2,268,484	163,015	(160,739)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on March 2021 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Administrative Services Division								
65187	UNFUNDED SERVICES	2,221	36,803	34,582	10,000	45,503	35,503	921
63101	DODGE STREET HOUSE	0	4,167	4,167	0	4,000	4,000	(167)
65190	MANAGEMENT	0	99,550	99,550	0	12,232	12,232	(87,318)
65200	OVERHEAD AND TAX LEVY	9,164,338	107,197	(9,057,141)	9,153,309	260,322	(8,892,988)	164,154
65200	Overhead Cleared	0	0	0	0	0	0	0
65210	CAPITAL OUTLAY	0	346,507	346,507	0	322,928	322,928	(23,579)
22101	COVID-19	0	123,281	123,281	0	0	0	(123,281)
	Balance Sheet Non Lapsing Funds	1,193,202	0	(1,193,202)	1,193,202	0	(1,193,202)	0
Total	Administrative Services Division	10,359,761	717,505	(9,642,256)	10,356,511	644,984	(9,711,527)	(69,271)
Human Services Reserve Fund								
63001	Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		28,157,020	27,101,016	(1,056,004)	28,758,221	28,758,221	(0)	1,056,004

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-21					
Foster Care	51	1,574	\$60,819	\$39	\$1,193
Group Home	3	93	\$31,017	\$334	\$10,339
Kinship Care	39	1,158	\$9,488	\$8	\$243
Subsidized Guardianship	17	527	\$7,233	\$14	\$425
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2021	110	3352	\$ 108,557	\$32	\$987
	2021 YTD Avg. per Month		\$108,557		
	2020 YTD Avg. per Month (thru January 2020)		\$168,696		
February-21					
Foster Care	55	1,534	\$55,561	\$36	\$1,010
Group Home**	3	74	\$35,979	\$486	\$11,993
Kinship Care	43	1,259	\$10,420	\$8	\$242
Subsidized Guardianship	17	493	\$8,145	\$17	\$479
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2021	118	3360	\$110,104	\$33	\$933
** \$6,045 of these costs are additional COVID-19 costs that are offset with State funding					
	2021 YTD Avg. per Month		\$109,331		
2021 YTD Avg. per Month w/out Additional COVID Costs			\$106,308		
	2020 YTD Avg. per Month (thru February 2020)		\$163,960		
March-21					
Foster Care	45	1,353	\$57,704	\$43	\$1,282
Group Home	4	91	\$28,545	\$314	\$7,136
Kinship Care	39	1,209	\$9,906	\$8	\$254
Subsidized Guardianship	19	589	\$8,254	\$14	\$434
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2021	107	3242	\$104,409	\$32	\$976
	2021 YTD Avg. per Month		\$107,690		
2021 YTD Avg. per Month w/out Additional COVID Costs			\$105,675		
	2020 YTD Avg. per Month (thru March 2020)		\$155,891		
	Projected 2021 Cost		\$1,268,102		
	2021 Budget		\$1,839,728		
	(includes kinship not detention/shelter)				

Detox/AODA CBRF
Jefferson County - HSD

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	12	March 2021	\$6,332	12
Matt Talbot Recovery	0	March 2021	\$0	0
Nova Counseling	0	March 2021	\$0	0
Lutheran Social Services	2	March 2021	\$716	13
Hope Haven	2	March 2021	\$1,957	31
Friends of Women	1	March 2021	\$7,440	41
Meta House, Inc	1	March 2021	\$4,700	20
Blandine House	0	March 2021	\$0	0
All - March 2021	18	2021 total through March	\$21,145	117
All - March 2020	32	2020 total through March	\$68,442	231

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$2,692	\$10,466
February	\$2,545	\$3,063
March	\$1,560	\$1,284
April - estimated	\$2,266	\$3,469
May		
June		
July		
August		
September		
October		
November		
December		

Total Estimated Costs for 2021 (Thru April) \$27,345

Total Costs for 2020 (Thru April) \$86,584

[illegible]

RESOLUTION NO. 2021-_____

**Accepting grant funds from the Wisconsin Department of Health Services for COVID-19
vaccination outreach**

Executive Summary

The Wisconsin Department of Health Services has awarded the Jefferson County Aging and Disability Resource Center grant funding in the amount of \$12,711 to remove barriers to and promote acceptance of COVID-19 vaccinations. The goal of the funding is to provide vaccinations against COVID-19 to as many people as possible. Efforts will be focused toward vaccinating eligible individuals, who are also homebound, within the target population served by the Aging and Disability Resource Center. These grant funds will allow the Aging and Disability Resource Center staff to assist the eligible homebound individuals with registration and provision of vaccinations through home visits or transportation to vaccination sites. On May 6, 2021, the Finance Committee considered this resolution and recommended forwarding to the County Board to accept \$12,711 in grant funding to provide vaccinations against COVID-19 to homebound individuals. .

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to Jefferson County from the State of Wisconsin Department of Health Services to provide vaccinations against COVID-19 to individuals who are homebound.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Department of Health Services in the amount of \$12,711 to provide vaccinations against COVID-19 to individuals who are homebound.

Fiscal Note: These grant funds will be used to reimburse Jefferson County for vaccination-related expenses incurred from March 1, 2021 through August 31, 2021. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Finance Committee

05-06-21

REVIEWED: Administrator ____; Corp. Counsel ____; Finance Director ____

**JEFFERSON COUNTY
BUDGET ADJUSTMENT OR AMENDMENT REQUEST**

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Level 1	Adjustments of operating appropriations up to \$4,999 from one account to another <u>within</u> the department's budget	Department Head
<input type="checkbox"/> Level 2	<input type="checkbox"/> a. Adjustments of operating appropriations over \$5,000 and up from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> b. Substitution of capital items or adjustment of operating to capital appropriations up to \$24,999 from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> c. Transfers between departments within a budgetary function of up to \$24,999.	Administrator
<input type="checkbox"/> Level 3	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are under 10% of the funds originally appropriated for an individual department.	Finance Committee
<input type="checkbox"/> Level 4	<input type="checkbox"/> a. Amendments of operating or capital appropriations needing additional funding from contingency funds from that are over 10% of the funds originally appropriated for an individual department.	County Board
	<input checked="" type="checkbox"/> b. New programs in a department that were not originally budgeted through increase in expenses with offsetting increase in revenue for that program. (i.e. grant funding or donations)	County Board
	<input type="checkbox"/> c. Substitution of capital items or adjustment of operating to capital appropriations over \$25,000 from one account to another <u>within</u> the department's budget.	County Board
	<input type="checkbox"/> d. Amendments of operating or capital appropriations needing funding from general fund balance.	County Board

Increase	Decrease	Org	Object	Project	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	421001	65176	State Aid	(12,711.00)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	511210	65176	Wages-Regular	2,953.40
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	512141	65176	Social Security	225.94
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	512142	65176	Retirement (Employer)	74.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	512145	65176	Life Insurance	0.42
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	531351	65176	Fuel	200.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	535352	65176	Vehicle Parts & Repairs	300.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	543954	65176	Overhead Allocation	1,195.09
<input checked="" type="checkbox"/>	<input type="checkbox"/>	62082048	555107	65176	Specialized Transportation	7,762.15
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					

Description of Adjustment:

Revenue and expenses for new DHS grant to the ADRC to provide COVID-19 vaccinations to homebound individuals

Most transportations will be provided by volunteer drivers. Some by part-time transportation staff.

Department Head Signature _____ Date _____

County Administrator Signature _____ Date _____

- 1) Salaries and Fringes are not included as operating above, any changes to salaries and fringes must be discussed with the County Administrator.
- 2) The County Administrator shall make the determination if the budget adjustment needs to go to the County Board.
- 3) Any items \$5,000 and above must be capitalized.